



The Role of the Manager

In this course, you will reflect on a range of management characteristics, be introduced to the legal, operational and human resource-related obligations of your role, consider the strategic implications of your work and commit to action toward developing your management practice and legacy as an uncommonly good manager. ****No one will see your answers. This is just for you.****

Exercise - It was the best of times. It was the worst of times.

1. Think about all the managers you've had or heard about. Take one minute for each column and list as many characteristics for each as you can.

Best Characteristics	Worst Characteristics

2. What action might you take in order to be the most effective manager you can be?

Exercise - Learning Goals

1. Which of the basic functions of management would you like to learn more about?

Planning	Organizing	Staffing	Leading	Controlling
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Exercise - Check Yourself

1. Consider how well versed you are in each of these areas of management.

A. Legal Compliance	Not at all	Somewhat	Very	Expert
B. Operational Alignment	Not at all	Somewhat	Very	Expert
C. Human Connection	Not at all	Somewhat	Very	Expert



2. What action can you take in each area to increase your knowledge?

A. Legal Compliance

B. Operational Alignment

C. Human Connection

Exercise - Questions for the Coach

What questions do you have for your upcoming coaching session?